**Sharing of Family Contact Details**

Monday, 5th June 2017

Dear Families,

I write to request permission for your personal contact details to be shared with other members of the school community.

This would be done through such Parents and Friends initiatives as family phone trees, buddy families and a family directory. Please be assured these details would be shared in written form only and not posted online.

Specifically, the details requested are parent/guardian names and contact information eg. phone, postal address and email. This information would be accessed from the school administrative data base.

Families are asked to complete and sign the details below and return to the school by: **Friday 9th June.**

Family name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I give permission for the following details to be shared by St. Joseph’s school with the Parents and Friends Association (please circle details for approval).

Parent/Guardian 1.

|  |  |  |
| --- | --- | --- |
| Name |  | |
| Postal address | YES | NO |
| Home phone | YES | NO |
| Mobile phone | YES | NO |
| Work phone | YES | NO |
| Email | YES | NO |
| Children’s names and Grades | YES | NO |

Signed parent/guardian 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian 2.

|  |  |  |
| --- | --- | --- |
| Name |  | |
| Postal address | YES | NO |
| Home phone | YES | NO |
| Mobile phone | YES | NO |
| Work phone | YES | NO |
| Email | YES | NO |
| Children’s names and grades | YES | NO |

Signed parent/guardian 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_